

ANNUAL REPORT



Thank you for participating in the Climate Neutral Now initiative. As committed in your pledge, you must report annually on your climate actions. To do so, please fill in this Report and send it back to us via email (climateneutralnow@unfccc.int). If you report to CDP, this report is not necessary and in this case, please advise us via email.

GENERAL

1. What is the name of the reporting organization?

Bennetts Associates

2. Please indicate the reporting period correspondent to this Report

Starting date – dd/mm/yyyy

Ending date – dd/mm/yyyy

01/01/2021

31/12/2021

3. What are the challenges and opportunities to climate action that might affect the financial or strategic plans of your business?

Please describe here.

Capital costs from retrofitting building to reduce space heating energy usage. Exposure to hard to decarbonise scope 3 emissions e.g. homeworking/commuting

4. Have climate-related risks and opportunities been considered in your organization's strategy and/or financial planning? *Please describe here.*

Yes. Our Business Plan includes key climate targets such as our race to zero target. We are also a B Corp and therefore have environmental sustainability within our company's articles of incorporation.

5. Did your organization's operations substantively change in the reporting period, affecting your GHG emissions?

☐ Yes

☒ No

6. Do you engage with your value chain on climate-related issues? Please advise who with.

☒ Suppliers

☒ Customers

☐ Other partners in the value chain

☐ Do no engage

7. Please indicate any awareness raising or advocacy initiatives that were active within the reporting year. *Note that this can include those in the planning and/or implementation phases.*

All clients receive information and recommendations about how to reduce carbon in their buildings/designs (technically out of our scope, but we report on this and it is still a key area for influence). Internally we have done advocacy around reducing homeworking/commuting emissions within our staff.

STEP 1. MEASURE

8.What standard or methodology are you using when measuring your GHG inventory

- ☒ GHG Protocol Corporate Reporting & Accounting Standard
- ☐ GHG Protocol Product Life Cycle Accounting & Reporting Standard
- ☐ ISO 14064, International Standard for GHG Emissions Inventories and Verification PAS
- ☐ 2050 - Specification for the assessment of the life cycle greenhouse gas emissions of goods and services
- ☒ Defra Guidance on how to measure and report
- ☐ Bilan Carbone
- ☐ Others

If you chose "Others", please describe below:

9.Is your GHG inventory publicly available?

- ☒ Yes
- ☐ No

If yes, please provide a web link here:

<https://www.bennettsassociates.com/assets/lib/2022/08/11/Sustainability%20Report%202021.pdf>

10.Which GHGs are included in your estimation?

- ☒ Carbon dioxide (CO2)
- ☒ Methane (CH4)
- ☒ Nitrous oxide (N2O)
- ☐ Hydrofluorocarbons (HFCs)
- ☐ Perfluorocarbons (PFCs)
- ☐ Sulphur hexafluoride (SF6)
- ☐ Hydrochlorofluorocarbons (HCFCs)
- ☐ Chlorofluorocarbons (CFCs)

11.What were your GHG emissions in the reporting period (metric tons of CO2 equivalent)?

43

12. Which scopes are included in your GHG inventory?

Scope 1: includes direct emissions from sources owned or controlled by your organization.

Scope 2: includes indirect emissions from the purchase of electricity, steam, heating and cooling consumed by your organization.

Scope 3 - Partially: includes other indirect emissions (excluding scope 2) that occur in your organization's value chain. Scope 3 - Complete: includes all other indirect emissions (excluding scope 2) that occur in your organization's value chain.

- ☒ Scope 1
- ☒ Scope 2
- ☐ Partial Scope 3
- ☒ Complete Scope 3

13.Which categories are included in your estimation?

- | | |
|---|---|
| ☒ Fuels | ☒ Material use |
| ☒ Refrigerants | ☒ Waste |
| ☒ Owned vehicles | ☒ Flight and/or hotel |
| ☒ Electricity and heat | ☒ Business travel - land and/or |
| ☒ Well to tank fuels | ☒ sea Freighting goods |
| ☒ Transmissions and distributions | ☒ Employees commuting |
| ☒ losses Water | ☒ Food |

14.How have you developed your GHG inventory?

- ☒ Self-declared GHG inventory
- ☐ Third-party verified GHG inventory with partial scope 3
- ☐ Third-party verified GHG inventory including full scope 3

15.How much of the total emissions (metric tons of CO2 equivalent) correspond to Scope 1?

10

16.How much of the total emissions (tons of CO2 equivalent) are corresponding to Scope 2 using the Market Approach?

A market-based method reflects emissions from electricity that companies have purposefully chosen (or their lack of choice).

0

17. How much of the total emissions (tons of CO2 equivalent) are corresponding to Scope 2 using the Location Approach?

A location-based method reflects the average emissions intensity of grids on which energy consumption occurs (using mostly grid-average emission factor data).

19

18. How much of the total emissions (tons of CO2 equivalent) are corresponding to Scope 3?

Scope 3 includes indirect emissions that occur in your organization's value chain. If you are not measuring this scope, answer with "0", please.

34

19. Please select the categories included in your Scope 3, and their status

You can find a detailed description of the categories on the Corporate Value Chain (Scope 3) Accounting and Reporting Standard, p. 34 (<https://ghgprotocol.org/standards/scope-3-standard>)

	Relevant, calculated	Relevant, not yet calculated	Not relevant, calculated	Not relevant, not calculated
Purchased goods and services	☒	☐	☐	☐
Capital goods	☒	☐	☐	☐
Fuel-and-energy-related (non-Scopes 1 or 2)	☒	☐	☐	☐
Upstream transportation and distribution	☐	☐	☒	☐
Waste generated in operations	☐	☐	☒	☐
Business travel	☒	☐	☐	☐
Employee commuting	☒	☐	☐	☐
Upstream leased assets	☒	☐	☐	☐
Downstream transportation and distribution	☐	☐	☐	☒
Use of sold products	☒	☐	☐	☐
End of life treatment of sold products	☐	☐	☐	☒
Downstream leased assets	☐	☐	☐	☒
Franchises	☐	☐	☐	☒
Other (upstream)	☐	☐	☐	☒
Other (downstream)	☐	☐	☐	☒

STEP 2. REDUCE**20. Did you have a GHG emissions target that was active in the reporting year?**

- ☒ Yes
☐ No

21. What was your GHG emissions target in the reporting year?

e.g. 5% reduction in 2021 (target year) compared to 2020 (base year)

26% reduction by 2022 based on a 2016 baseline year

22. What were your GHG emissions in the base year (metric tons of CO2 equivalent)?

144

23. Are your reductions and progress towards your targets third-party verified?

- ☐ Yes
☒ No

If yes, please provide a link to the verification opinion or report, or send us a copy of it (climateneutralnow@unfccc.int).

24. How developed is your plan to reduce GHG emissions?

- ☒ Target established, with incomplete or no reduction plan
☐ Reduction plan with intermediate targets to achieve Net Zero by 2050 or earlier
☐ Reduction plan with intermediate targets to achieve Net Zero by 2050 or earlier + at least 5% reduction year-on-year

Please provide a link here or send your emissions reduction plan at climateneutralnow@unfccc.int

25. What emission reductions actions did you implement during the reporting period?

Note that this can include actions in the implementation phase.

- | | |
|-------------------------------------|--|
| ☐ | Energy efficiency in buildings |
| ☐ | Waste reduction and material circularity |
| ☐ | Low-carbon energy consumption |
| ☐ | Low-carbon energy generation |
| ☐ | Non-energy industrial process emissions reductions |
| ☒ | 'Green' Company policy or behavioral change |
| ☐ | Transportation |
| ☐ | No emissions reductions initiatives in place |
| ☒ | Other |

If you chose other, please specify here:

moving to cloud computing/storage (reducing emissions, though still accounted for in scope 3)

26. Please give details on the actions that you have implemented during this reporting period to reduce your GHG emissions.

You may want to keep in mind the GHG emissions management hierarchy (avoid, reduce, replace). e.g. for energy efficiency in buildings: change of light bulbs in the whole office

Reduction activities were stalled during 2021 due to ongoing pandemic disruption. Generally we ran staff awareness campaigns.

27. Has your organization achieved at least 5% reduction in your GHG inventory from the last reporting period to this one?

- ☒ Yes
☐ No

STEP 3. CONTRIBUTE

28. Are you contributing to encourage more emission reductions, avoidance or capture through the use of carbon credits (offsets)?

If you answer to this question is 'No' skip the last questions and save your Report

- ☒ Yes, all my emissions
☐ Yes, part of my emissions
☐ No contribution

29. Please indicate the types of offsets you are using in your climate strategy

- ☒ Offsets coming from reduction and avoidance projects (e.g. renewal energy, biomass waste, cookstoves, transport & other projects)
☐ Short-term capture (Nature-based solutions such as forestry, peat land management, mangroves restoration or similar projects)
☒ Long-term capture (Carbon Capture & Storage, Biomass with Carbon Capture Storage, or other technologies)

30. Please specify here your offsets according to the each standard

CDM	
VCS	
Gold Standard	22
CCBS	
Other	22
Total	44

Please provide a link to a relevant public registry/website or send us the certificate to climateneutralnow@unfccc.int

<https://registry.goldstandard.org/credit-blocks?q=Gold+Standard+Marketplace+Order+GSM13367+&pa>

31. Which scopes did you offset?

- ☒ Scope 1
☒ Scope 2
☐ Partial Scope 3
☒ Complete Scope 3

Thank you for participating in the Climate Neutral Now initiative. We will get back to you in up to one week